



NEW EXECUTIVE SPOTLIGHT

Office of the Prime Minister (Director), Cabinet Secretariat

KEY STRATEGIC AREAS

- Strengthen whole-of-government coordination to ensure timely implementation of national priorities, effective inter-agency collaboration, and resolution of cross-sectoral bottlenecks.
- Establish a lean, agile, and delivery-focused Prime Minister's Office that translates high-level engagements, Cabinet decisions, and strategic priorities into measurable outcomes for the nation.
- Enhance delivery support and implementation monitoring through simple tracking tools, structured follow-through mechanisms, and coordinated oversight of priority national initiatives.
- Improve decision support systems through concise strategic briefs, continuity mechanisms, and timely coordination to support informed decision-making at the highest level of government.
- Promote transparent, responsive, and results-oriented governance through regular communication of progress, institutional accountability, and citizen-focused service delivery.
- Ensure effective and citizen-centric public service delivery by identifying and addressing service delivery pain points, improving user experience, streamlining processes, and promoting responsive, accessible, and efficient governance across government institutions

PROFESSIONAL EXPERIENCES AND ACHIEVEMENTS

- Over 20 years of experience in public service, with extensive expertise in diplomacy, international relations, strategic coordination, and policy development.
- Served in key leadership and diplomatic roles under the Ministry of Foreign Affairs and External Trade, including Acting Director of the Department of Economic and Tech Diplomacy, and diplomatic postings to Bhutan's Permanent Missions in New York and Geneva, as well as the Embassy in New Delhi.
- Played a significant role in advancing Bhutan's international engagements and strategic foreign policy initiatives, including contributing to Bhutan's graduation from the Least Developed Country category and the drafting of Bhutan's first Foreign Policy in 2019.
- Demonstrated strong experience in multilateral negotiations, economic diplomacy, inter-governmental coordination, and representing Bhutan in high-level international forums and bilateral engagements.



PHUNTSHO NORBU

DIRECTOR

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