



**ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION**

**CATERING REQUISITION FORM  
(2024-2025)**

Date:

The Secretariat Services is kindly requested to provide catering as mentioned below:

Sl.No.	Types (Specify)	Rate Nu.	Date	No. of heads	Time	Venue	Purpose
1	Rice red/white, 2 items veg; 2 items non veg; Noodle/Naan/Dal/ Jaju/ Ezay/Salad/Desert (Per head)	420 00					
2	Rice red/white, 2 items veg; 1 item non veg; /Dal/ Jaju/ Ezay/Salad/Desert (Per head)	280.00					
3	Tea/Coffee/ with mixed fruits .	120.00					
4	Tea/coffee/ with three snacks items (Per head)	150.00					
5	Tea/coffee with two snacks items	110.00					
6	Tea or coffee	20.00					
7	Suja with dresee (Per head)	110.00					
8	Momo veg. 5 pieces (Per plate)	50.00					
9	Mushroom patties 3 pieces (Per plate)	90.00					
10	Vegetable spring roll 3 pieces (Per plate)	80.00					
11	Samaso 3 pieces ( Per plate)	30.00					
12	Veg. shamdey with suja (Per head)	90.00					
13	Mineral water 500 ml	15.00					
14	Veg. thukpa( Rice porridge) per cup	60.00					
15	Beef thukpa( Rice porridge) per cup	100.00					
16	Breakfast: Rice, Emadatshi and Suja ( Per head)	140.00					

Note:

Please tick the type of catering from the above column: e.g. tea/snacks/ standard lunch/ working lunch for which catering is requested.

Requested by:

Budget head.....

.....  
Signature and date  
Name & Designation

For official use only

Approved / not approved by:

**Director**