



RCSC/HRCS-Appointment (01)2025-2026/4336

16 December 2025

VACANCY RE-ANNOUNCEMENT

The Royal Civil Service Commission is pleased to re-announce the vacancy for the post of Chief HR Officer, as per the decision of the 124th SHRC held on 12 December 2025, as detailed below:

SI. No	Position Title/Level	Minimum Qualification	No. of slot	Super Structure	Service	Place of posting
1	Chief HR Officer, P1 A	Bachelor's Degree	1 (One)	Administrative Services	In-Service	HRAD RCSC
2	Chief HR Officer, P1 A	Bachelor's Degree	1(One)	Administrative Services	In-Service	HRMD RCSC
3	Chief HR Officer, P1 A	Bachelor's Degree	1(One)	Administrative Services	In-Service	HRDD RCSC
4	Chief HR Officer, P1 A	Bachelor's Degree	1(One)	Administrative Services	In-Service	MoH Thimphu

Interested and eligible candidates are requested to submit the following documents to tphuntsho@rcsc.gov.bt by 27 December 2025.

For eligibility criteria, please refer to Section 11.7.3 of the BCSR 2023 available at www.rcsc.gov.bt.

1. Application
2. Updated curriculum vitae generated from ZES
3. Performance appraisal for the last two years (FY 2023-2024 & 2024-2025)
4. Leadership Potential and Situational Judgment Test Certificate
5. Valid Security and Audit Clearance certificate
6. Integrity Course Completion Certificate Level I & II
7. Leadership Development Program Certificate Level I & II
8. No Objection Certificate (NOC) from the working and the parent agency

For any inquiries, please contact Tashi Phuntsho, HRCS at 330164/330165/322496 during office hours.

Human Resource Coordination Services

