



RCSC/HRD-A7.2/2025/3332

15-Sep-2025

Announcement of SDG Global Leaders Scholarship under JICA Knowledge Co-creation Program Funding

The Royal Civil Service Commission is pleased to announce the availability of a scholarship (1 slot) to pursue a relevant master's degree in Japan under Government of Japan (SDG scholarship) funding for 2026 intake as detailed below:

| Area of studies | Target Group | Slot |
|---|--|------|
| <ul style="list-style-type: none"> Civil engineering (Structure engineering and earthquake engineering-related) Biomedical engineering (Biomedical engineering-related) Society medicine, nursing (Clinical nursing-related) Mechanical dynamics, robotics (Robotics and intelligent system-related) Law (Civil law-related) Education (Special needs education-related) Veterinary medical science, animal science (Veterinary medical science-related) Agricultural chemistry (Applied microbiology-related) Economics, business administration (Accounting-related) | Civil Servants Based on Superstructure and MoG | 1 |

1. Benefits of the Scholarship:

The successful candidates shall receive following benefits during training:

- Tuition Fees (official examination fees, entrance fees, course fees);
- Living Allowance;
- Roundtrip Airfare (once);
- Outfit Allowance (once);
- Moving Allowance (once);
- Research Support Expenses, and
- Medical care (in accordance with the provisions of the medical insurance).

2. Eligibility requirements of the donor (in addition to BCSR 2023):

- Should be a young or middle-career government official;
- Age equal to or less than 35 (as of 01-Apr-2026);



- Should have a Bachelor's Degree;
- Adequate English skills both in written and oral communication i.e. the candidate must submit one of the following test score if selected:
 - TOEFL iBT: 80 or higher
 - IELTS: 6.5 or higher
- [General information on the scholarship](#)
- [University Information and Priority List](#)
- [Medical Certificate](#)
- [Application form and other annexures for reference](#)

3. Documents required while applying for the scholarship:

- **The application with the following documents must be submitted to HRDD, RCSC after routing through respective agencies:**
 - Research Plan and Career Plan as required by the donor (Click annexure 2 [here](#))
 - CV generated from ZEST;
 - Bachelor degree: copy of Certificate and transcript
 - LTT Review Checklist (consult respective HROs)

4. Documents required for selection procedure by the JICA (*to be submitted if selected in the interview*)

- **Application Form for SDGs Global Leadership Program:**
 - Personal Information
 - Education Background
 - Work Experiences
 - Consent for joining program from current employer/organization
- **Graduation Certificate:**
 - Officially certified copies of the original
 - Written in English or accompanied with official translation
- **Academic Transcript:**
 - Must contain all the grades earned in the University
 - Officially Certified original copies
 - Written in English or accompanied with official translation
- **Photocopy of certificate of English Test (TOEFL/IELTS);**
- **A photocopy of passport or ID with photo;**
- **2 passport-size photographs (4cm *3cm) pasted on application form (Original and copy), and**
- **Health certificate**

5. Deadlines related to scholarship:



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| Particulars | Deadline |
|------------------------------------|-------------|
| Deadline for application | 17-Oct-2025 |
| Shortlist announcement (tentative) | 24-Oct-2025 |
| Selection interview (tentative) | 30-Oct-2025 |

6. Important notes:

- Nominations received without the endorsement of the agency and/or with incomplete documents will not be accepted for the purpose of short-listing;
- Agency and the applicant should ensure the relevance of the course and only eligible candidates fulfilling requirements must be forwarded to HRDD, RCSC on or before the deadline.
- The course of study you apply should be in alignment with the Competency and Professional Development (CPD) of your agency/parent agency.
- The final selection of the candidates will be done by the JICA and the accepting Universities in Japan. Therefore, the candidates are advised not to make major changes to their home/office life (such as handing over of work, moving out of their house etc.) until the confirmation of scholarship/admission is received from RCSC;
- For future career progression to Specialist position, Master course should be aligned to Super Structure;
- Only those candidates who are committed to this scholarship or not planning for others should apply. If the candidate withdraws after getting selected, he/she shall be liable for HR action;
- The scholarship is provided under the funding of JICA and all the scholarship entitlements are confined to those offered by them. Therefore, no additional benefits from the RCSC/RGoB shall be admissible to the candidates under this scholarship.
- Applicants are requested to email a clear scan copy of documents in a single PDF file at hrdd@rcsc.gov.bt (routed through respective agencies) within the given deadline. In the email, you are requested to state your name, EID, position title and agency name.

For any clarification or information, please contact at 322491/322954/322956 or you can also email to HRDD at hrdd@rcsc.gov.bt or to focal officer at gpkhadal@rcsc.gov.bt during office hours.