

REQUEST FORM FOR SERVICE OF Sr. THAI VOLUNTEER

(FRIENDS FROM THAILAND PROGRAMME)

THAILAND INTERNATIONAL DEVELOPMENT COOPERATION AGENCY (TICA)

Name of Requesting Organization.....

To: Thailand International Development Cooperation Agency: (TICA)

1. Post title of volunteer's assignment
2. Field of work in which volunteer (s) will be engaged
3. Language required
4. Experience required
5. Additional skills or qualifications which would be useful
6. One visit or Multiple visit in one Volunteer term *(The standard term of volunteer assignment is one year)*
One visit:Start Date:.....End Date:.....
Multiple visits:
Visit 1: Start Date:..... End Date:
Visit 2: Start Date: End Date:
Visit 3: Start Date: End Date:
Visit 4: Start Date: End Date:
7. Approximate date on which the Thai volunteer is required to arrive in receiving country for one visit
8. Number of volunteer requested
9. Sex: Male: Female:
10. Background information, activities, and aims of program/project in which the volunteer will work.
11. How will volunteers contribute to furthering the goals of program/project?
12. Specific job description and responsibilities of the volunteer. (Please includes the subjects of technical fields in which the volunteer will be engaged)

One visit (if it is multiple visit, there is no need to fill this up):

Specific output: 1..... 2..... 3.....

KPI for measurement: 1..... 2..... 3.....

Specific TOR for the specified duration

1.
2.
3.
4.
5.
6.

Multiple visit (if it is one visit, there is no need to fill this up):

Visit 1:

Specific output: 1..... 2..... 3.....

KPI for measurement: 1..... 2..... 3.....

Specific TOR for the specified duration with time line:

1.
2.
3.
4.
5.
6.

Visit 2:

Specific output:

KPI for measurement: 1..... 2..... 3.....

Specific TOR for the specified duration with time line:

1.
2.
3.
4.
5.
6.

Visit 3:

Specific output:

KPI for measurement: 1..... 2..... 3.....

Specific TOR for the specified duration with time line:

1.
2.
3.
4.
5.
6.

13. Place(s) of work Number of volunteer(s) Name(s) and title(s) of supervising officer

14. Name:.....; position title:.....; training and qualifications of person(s) assigned to work with the volunteer(s) as counterpart(s):.....

15. Describe the facilities and equipment available for use during the assignment.

16. Accommodation, what types of accommodation are available?

17. What type of transport is necessary for satisfactory performance of the volunteer's service?

18. If individual transport is required, how will it be provided?

19. Contact person:

Name:.....

Position:

Telephone number:

Fax number:

Email address:

20. Requesting Authority:

Signed:

Position:

Date: