

**ROYAL CIVIL SERVICE COMMISSION**  
**CIVIL SERVICE COMMON EXAMINATION (CSCE) 2009**  
**EXAMINATION CATEGORY: TECHNICAL**

**PAPER II: GENERAL SUBJECT KNOWLEDGE for Library Science GROUP**

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**Date** : 07/11/2009  
**Total Marks** : 100  
**Examination Time** : 90 minutes  
**Reading Time** : 10 minutes

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**General Instructions**

- Please write your ***Identification Number*** on your answer booklet and all other loose leaflets, graph paper, etc. that you are attaching with your answer script.
- Spend the first 10 minutes in reading the questions.
- The 90 minutes of writing time given above is in addition to the 10 - minutes reading time assigned for reading the question paper.
- The continuation answer sheet will be issued on request only after you have completed writing on all the pages of the answer book let as well as the continuation sheet(s) already used, if any
- When the additional sheet is issued, you must request the supervisor to endorse it by signing and entering its continuation number.
- Do not leave your answer booklet unattended at any time. You must hand over the answer booklet personally to the supervisor.
- The supervising examiner will give you permission to leave your room after you submit your answer booklet with additional answer sheet(s) properly arranged and stapled.

**Specific Instruction**

- This paper has Section A and Section B. Section A consists of 70 multiple –choice questions carrying one mark each, and Section B consists of three short answer questions each carrying 10 marks. All the questions in both the sections are compulsory.
- Write all the answers in the separate answer booklet provided to you.
- While answering the question, use the same numbering system as in the question paper.
- This paper has 13 numbered pages including the instruction page.

**Technical graduates Selection Examination**  
**Paper II: General Subject Knowledge**

**Marks 100**

**Time: 90 Minutes**

**Section A: Multiple Choice Questions (70 Marks)**

This section contains **SEVENTY** questions carrying one mark each. You are required to answer all the questions from this section in your answer booklet.

1. From 1998 to 1990 one of the following book was banned in Iran
  - a. *This prison where I live* edited by Siobhan Dowd.
  - b. *I was Saddam's son* by Latif Yahia
  - c. *Shalimar the clown* by Salam Rushdie
  - d. *Lajja* by Taslima Nasrin
  
2. The word library is found in 114 languages. In French it's
  - a. Biblioteek
  - b. Bibleteek
  - c. Bibliothèque
  - d. Bibliotèka
  
3. The contents of a part of periodical is
  - a. Bibliographical scatter
  - b. Bibliographical strip
  - c. Bibliographical note
  - d. Bibliographical organization
  
4. According to the legal deposit Act of Bhutan, how many copies of newly published books do you require to deposit with the national Library?
  - a. Five copies
  - b. Four copies
  - c. Three copies
  - d. Two copies
  
5. The abbreviation LOC refers to
  - a. Library of Congress
  - b. Library of Congresses
  - c. Library of Carnegies
  - d. Library of Carnegie

6. Which of following would you consider to be plagiarism?
  - a. Working together with your friends to find websites for your essay
  - b. Paraphrasing information from your website in your work and citing and referencing the sources
  - c. Stating a price of information in your work, that is common knowledge.
  - d. Cutting and pasting a few paragraphs from a website into your work.
  
7. A barcode kind of sticker stuck at the back side of the book is
  - a. Barcode
  - b. Accession Number
  - c. ISBN
  - d. Call Number
  
8. Where are the Natural Resources materials found?
  - a. 500 Series
  - b. 600 Series
  - c. 700 Series
  - d. 800 Series
  
9. Which one of the following Organization is the member of IFLA?
  - a. Jigme Dorji Wangchuck Public Library
  - b. National Library of Bhutan
  - c. Royal Institute of Management
  - d. Center for Bhutan Studies
  
10. How should you NORMALLY search for journal articles?
  - a. Look for both the article title and author's name.
  - b. Only look for only article title
  - c. Only look for author's name
  - d. Only look for the journal title.
  
11. The label RT in thesauri commonly refers to:
  - a. related term
  - b. repeated term
  - c. retrospective term
  - d. response term
  
12. Also known as OPAC, the database used for locating library materials. Library users search the OPAC by looking up authors, titles, subjects or keywords and phrases.
  - a. Online Public Admittance Catalogue
  - b. Online Public Accessible Catalogue
  - c. Online Public Available Catalogue
  - d. Online Public Access Catalogue

13. What is the best way to search if you know BOTH the author and title of the book?
- Title search
  - Author/Keyword search
  - Author/Title search
  - Keyword search
14. Words selected to type into a search box. Good searchers choose these words carefully and connect them with Boolean operators.
- Key words
  - Vocabulary
  - Key terms
  - Lexis
15. To casually look through the shelves of a library in hopes of finding something that interests you
- Surfing
  - Looking
  - Browsing
  - Gazing
16. The abbreviation IFLA refers to
- International Fraternity of Library Association
  - International Faction of Library Association
  - International federal of Library Association
  - International Federal of Library Association
17. OCLC is defined as
- Online Categorizing Library Center
  - Online Classification Library Center
  - Online Computer Library Center
  - Online Catalogue Library Center
18. Which Indian librarian composed the Five Laws of Library Science and developed faceted classification?
- Shiva Raj Ranganathan
  - Sachdev Ram Ranganathan
  - Suman Reddy Ranganathan
  - Shiyali Ramamitra Ranganathan
19. In what year was the American Library association founded?
- 1855
  - 1876
  - 1898
  - 1910

20. Which shows the correct sequence of the Dewey numbers?
- 410.034, 410.0334, 410.05, 410.045
  - 410.05, 410.034, 410.045, 410.0334
  - 410.0334, 410.034, 410.045, 410, 05
  - 410.0334, 410.034, 410.045, 410.05
21. After the Library of Congress was burned down by invading British troops in 1814, who offered his personal library as replacement?
- Benjamin Franklin
  - John Adams
  - Thomas Jefferson
  - Aaron Burr
22. If your clients asks you to locate his/her acquaintance's address, you will look into
- The City guide
  - The Map
  - The local Directory
  - The Government Directory
23. The call number label is stuck on the
- Front cover of a book
  - Back cover of a book
  - Top of a book
  - Spine of a book
24. The Library of Congress Subject headings are structured to connect related terms, which means it has what kind of structure?
- Syndetic
  - Precoordinate
  - Postcoordinate
  - Relational
25. A tool for finding the right term in a controlled vocabulary is a(n)
- Index
  - Thesaurus
  - Co-citation
  - Abstract

26. Sanford Berman is best known as a liberal reformer of
- Anglo – American Cataloguing Rules
  - Library Congress Subject heading
  - ALA’s Standards for Accreditation of Master’s Programs in Library and Information Science
  - Bibliographic citation formats
27. Which is a statement in American Library Association Code of Ethics?
- We uphold the principles of intellectual freedom and resist all efforts to censor library resource.
  - We protect each library user’s right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted.
  - We do not advance private interest at the expense of library users, colleagues, or our employing institutions.
  - All of the above.
28. An Australian television series called “The Librarians” (debuted in 2007) featured supervisory librarian Frances O’Brien and children’s librarian Christine Grimwood. Both women had secrets that would have shocked most people in their little town. What were they trying to hide?
- Frances played drums in her office while Christine smoked pot.
  - Frances was racist and Christine was a drug dealer.
  - Frances was undercover policewoman and Christine was a wanted felon.
  - Frances was a nightclub singer and Christine had six children at home.
29. The Dewey Decimal Classification system was named after
- Melvil Louis Kiosk Dewey
  - Melvil Louis Kosher Dewey
  - Melvil Louis Kossack Dewey
  - Melvil Louis Kossuth Dewey
30. What type of information is NOT viewable with Google Earth?
- Topographical features
  - Traffic conditions
  - Buildings
  - Population statistics
31. Which of the following elements is unlikely to be found in a catalogue record?
- Author
  - Publication details
  - Book Supplier
  - Title

32. Who receives the Caldecott award?
- Author
  - Illustrator
  - Publisher
  - Editor
33. When using information for your research found on internet you must
- Never use a .com site
  - Always use a .edu site
  - Never use any site with advertisement
  - Always evaluate the information of its reliability
34. Each of the following movies contains a librarian character. In which movie does the librarian end up the smartest person in the nation?
- Because of Winn Dixie
  - The Black Mask
  - Idiocracy
  - Last Life in Universe
35. Which of the activity is not associated while processing a new book
- Classification
  - Bill verification
  - Pasting book pocket
  - Recalling a book
36. Under what circumstance you would use hyperlinked subject headings in the catalogue?
- When you want to find other resources by the same author.
  - When you want to find out what resources the library is purchasing.
  - When you want to find other material on the same topic as the item whose record you are looking at.
  - All of the above
37. Databases are defined as
- Search engines such as Google, AltaVista or Dog pile.
  - Recommended books and websites for subjects.
  - Online collection of journals, magazines and newspapers articles.
  - Pieces of information used in health and leisure science.

38. What does ILL stand for?
- Inter Library Loan
  - Intra Library Loan
  - International Library Loan
  - Internal Library Loan
39. If I am looking for the real life story of a famous person, I would look in
- Encyclopedia
  - Picture books
  - Biographies
  - History
40. You want to learn more about the Hindu religion. Where do you look?
- 294.3
  - 294.4
  - 294.5
  - 294.6
41. One of the following author was the recipient of Man Booker Prize 2009
- Hilary Mantel
  - Pat Barker
  - Pater Carey
  - Allan Hollinghurst
42. Majority of the libraries in Bhutan apply one of the classification system
- Colon Classification
  - Library of Congress Classification
  - Dewey Decimal Classification
  - Universal Decimal Classification
43. A reproduction of an earlier edition of a book without alternations, except in outward form, made after one or more editions have already been printed from the same plate is called
- A revised edition
  - An Imprint
  - A Reprint
  - An enlarged Revised edition
44. Library stamp is used in
- Books
  - Journals
  - Government Documents
  - All of the above



45. What is a subject heading?
- A shelf number
  - A special caption or heading in library catalogue which helps describe the contents of a work.
  - The main topic, theme, etc, of a book, publication, video, etc.
  - None of the above.
46. What is the function of the library catalogue?
- To show where you can buy particular books or journals
  - To provide information about the resources held in the library.
  - To list all the published resources on particular subject
  - To file only the title of the books.
47. Identify the wildcard symbol?
- &
  - @
  - ?
  - \*
48. The oldest and biggest Library Association in the world is
- American Library Association
  - Canadian Library Association
  - British Library Association
  - Indian Library Association
49. A thesaurus is used in library research to:
- Locate the controlled vocabulary terms for free text search.
  - Locate the controlled thesis for a subject search.
  - Locate the controlled vocabulary terms for a subject search.
  - Locate the controlled primary sources for a subject search.
50. Which of the following are Boolean operators?
- AND, ALSO, OR
  - ALSO, NOT, AND
  - AND, OR, IF
  - OR, AND, NOT
51. An empty page at the beginning or end of the book is called
- Flyer
  - Flyleaf
  - Leaflet
  - Flypaper

52. Dessler, G. (2008). *Personal//human resource management* (5<sup>th</sup> ed.). Englewood, Cliffs, NJ: Prentice – Hall. Which referencing style is this?
- Chicago Manual Style
  - MLA
  - Harvard
  - APA
53. You would like to get rid of some public records. You
- Sell them.
  - Throw it in storage and forget about it
  - Toss it quickly so that no one will notice
  - None of the above.
54. According to studies of computer crime, who is responsible for more than 80% of all network security incidents?
- Ambitious colleagues.
  - Devious competitors.
  - Amateur hackers.
  - Disgruntled employees
55. Which one of the following is the search engine?
- Java
  - Internet
  - AltaVista
  - Netscape
56. All web addresses start with which of the following?
- http:\
  - http://
  - http:/
  - www.
57. Which is the best search tool for finding Web sites that have been handpicked and recommended by someone else?
- Subject directories
  - Search engines
  - Meta search engines
  - Discussion groups
58. What is URL?
- A computer software program.
  - A type of UFO
  - An acronym for Universal Relocated of Language
  - Address of a document or page on the world wide web

59. Jigme Dorji Wangchuck Public Library in Thimphu is under
- City Corporation
  - National Library
  - Tarayana Foundation
  - Ministry of Education
60. A zip program is used to
- Speed up disk access
  - Archive and compress files
  - Speed of computer memory
  - None of the above
61. A grey literature is
- Information resources that is available in academic institutions.
  - Information resources that is available in special libraries.
  - Information resources that is available online.
  - Information resources that is not so easily available.
62. Which of the following is the best indicator that a Web site is reliable?
- The author of the site tells you the information is reliable.
  - The author of the site provides contact information and his/her credentials.
  - The author links to his or her favorite Web sites
  - The author states in bold letters that the site was proofread by a librarian.
63. Which of the following citations is composed according to the MLA citation manual and guide for an article in an online magazine?
- Doe, Jane. "Fundamentals of Guitar." Guitar Virtuoso 2000. 2 Feb. 2001. <<http://www.guitarvirtuoso.com>>
  - "Fundamentals of Guitar", by Jane Doe. <http://www.guitarvirtuoso.com>, Guitar Virtuoso, 2000.
  - Doe, Jane. Fundamentals of Guitar. Guitar Virtuoso 2000. [www.guitarvirtuoso.com](http://www.guitarvirtuoso.com)
  - "<http://www.guitarvirtuoso.com>", Guitar Virtuoso. "The Fundamentals of Guitar". 2000. (2 Feb. 2001).
64. What's the height of the world's largest book titled Bhutan
- 5 X 6 ft.
  - 5 X 7 ft.
  - 5 X 8 ft.
  - 5 X 9 ft.
65. Microfilm should be stored in
- Attic with enough light.
  - A secure, environmentally controlled area.
  - Basement, in a dark corner.
  - Same area as original.

66. ISP is an acronym of
- Internal Service Procedure
  - Internet Service procedure
  - Internet Service Provider
  - Instant Service Protocol
67. The branch of the National Library of Bhutan is in
- Wangdicholing Palace, Bunthang
  - Tag Dzong, Trongsa
  - Lamai Gompa, Bunthang
  - Kunga Rabten Palace, Trongsa
68. A peer reviewed article is
- Written by a well known authority in the field.
  - Edited by two or more researchers in the field.
  - Evaluated by experts in the field.
  - Written by multiple authors.
69. A bibliography may be defined as
- A record of a book or publication.
  - A list of citations or references.
  - A list of primary sources.
  - None of the above.
70. An abstract of an article is
- A review of the article.
  - A rebuttal of the article.
  - A critique of the article
  - A summary of the article.

### **Section B: Short answer questions (30 Marks)**

This section contains **THREE** questions carrying 10 marks each. You are required to answer all the questions from this section.

1. Librarians who work directly with the library's clients are frequently described as information providers, mediators, and or teachers. Describe what is meant by each concept and from the perspective of a type of library (e.g., public, academic and school) discuss how each of these roles is likely to develop or evolve over the next decade.
2. It is clear that access to digital resources is not equally available to all members of society. What have libraries done to address this equity issue? What other steps are needed to further ensure that there is greater equity of access to digital information?
3. As the Librarian of Jigme Dorji Wangchuck Public library, discuss the steps you would take to improve the reading habits among our Bhutanese children. Why do you think the reading culture is waning away?